



Determining Operations, Maintenance and Administration Fees for New Sewer Users with no Historical Water Usage Data

Purpose

This policy sets forth procedures used to set Operations, Maintenance and Administration (OMA) fees for new sewer users without historical usage data. OMA fees are based on historical water usage whenever possible. Sewer users are classified as regular or large users and are billed accordingly. The Policy and Procedure contained herein describes the methods employed to calculate OMA fees for new accounts.

Policy

- Single family homes will initially be billed an OMA fee of \$200 per year or the regular user OMA fee in place at the time of sewer connection.
- Multi-family homes will initially be billed an OMA fee of \$350 per year or the large user OMA fee in place at the time of sewer connection.
- Commercial new construction will initially be billed an OMA fee based on the estimated annual sewage flow using the formula:

$\$350 \times (\text{Estimated Annual Sewage Flow in HCF} / 95 \text{ HCF/Equivalent Dwelling Unit})$

Notes:

Estimated Annual Sewage Flow = (Design Flow Gal/Day x 50%) x 365 Days/Year x 1
HCF/748 Gallons = HCF/Year

Equivalent Dwelling Units (EDU)=Estimated Annual Sewage Flow in HCF/(95 HCF/1 EDU).
The number of EDUs as calculated is rounded down to the nearest 0.1

OMA Fee per Equivalent Dwelling Unit shall be the rate in effect at the time of connection to the sewer system.

Daily design flows shall be calculated based on the final building layout and the schedule of sewage flows contained in Appendix A of the *Agreement for Wastewater Treatment Between City of Fall River, Massachusetts and the Tiverton Wastewater District*.

- When a design flow is not available the District will estimate an OMA fee amount with information available at that time.
- At least annually, and generally at fiscal year-end, customer usage will be reviewed to ensure OMA fees are properly applied to individual accounts.
- OMA Fees for new, large users will be reviewed and considered within 6 months after sewer connection is completed or OMA fees have been applied.
- TWWD reserves the right to make monthly or quarterly OMA fee adjustments to accounts, on an individual basis, if it deems more frequent changes are necessary for that account, or if usage surpasses one-half the design flow
- For sewer users requesting their OMA fee amount be reconsidered, the District will review individual account requests, only when received in writing, up to two-times during the first year of operation, and once annually thereafter.
- OMA fees will not be reduced to account for new business hurdles, including but not limited to, opening delays and business ramp up.
- The District reserves the right to keep the minimum OMA fee at the amount calculated using the formula provided above.
- Policies and procedures not specifically covered by this Policy will be applied based on other District policies.

This policy was accepted by the Board of Directors on June 25, 2018