



Tiverton Wastewater District  
400 Fish Road  
Tiverton, RI 02878

April 17, 2014

**ADDENDUM NO. 1**

**TO**

**Request for Qualifications and Proposals for a Update to the Tiverton Wastewater District  
Wastewater Facilities Plan No. TWWD202401**

This Addendum No. 1 forms a part of the Contract Documents and modifies the Request for Qualifications dated March 26, 2024, as noted below. Acknowledge receipt of this Addendum in the space provided in the proposal Bid Form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of 2 pages and no attachments for a total of 2 pages.

**QUESTIONS SUBMITTED REGARDING THE REQUEST FOR QUALIFICATIONS**

QUESTION 1: Is there a page count limit for the proposal?

ANSWER 1: There is no page count limit.

QUESTION 2: For the fee estimate, are the labor categories the same thing as staff title or staff grade?

ANSWER 2: This is strictly a Qualifications Based Approach and fee estimates are not to be submitted at this time. Bidders may use staff titles and/or more general categories to describe staff grade that the bidder believes best illustrates their qualifications.

QUESTION 3. Please clarify what the Town is requesting under “Company Qualifications” in Section IX (page 5): “The CONSULTANT should address the proposed level of effort by task for each employee category.” Since no cost proposal or hourly rates are being required, what employee

categories should a submittal specify? And in what form should “level of effort” be measured? Does the Town want to see labor hours anticipated per Task, or percent of time/availability anticipated per staff?

ANSWER 3. See response to Question 2 regarding staff grade. Level of effort may be described as percent of time/availability for the project.

**END OF ADDENDUM NO. 1**

**(No attachments)**