



TIVERTON WASTEWATER DISTRICT
400 FISH ROAD
TIVERTON, RI 02878

TIVERTON WASTEWATER DISTRICT

REQUESTS FOR PROPOSALS for: SEWER PUMP STATION OPERATION AND MAINTENANCE
SERVICES AND SEWER SYSTEM EMERGENCY RESPONSE

Solicitation No. TWWD202601

Addenda No. 2

June 4, 2026

The following revisions, clarifications, additions and/or deletions, are hereby made a part of
RFP: TWWD202601

Questions and Answers

Question 1: Are the individual grinder pumps included in the bid/contract?

Answer: No

Question 2: Does TWWD have a work order capture system?

Answer: No

Question 3: How big is the largest pipe?

Answer: 24 inches located at Schooner Drive

Question 4: Has there been an I&I study done at the pump stations?

Answer: No

Question 5: It is unclear as to how the District wants the Proposal to be structured and submitted: Page 2 states that 1 Original and 2 copies of the Proposal are to be submitted. Page 8 states that 2 Sealed Copies of the Proposal are to be submitted? Which is correct, i.e., 1 Original and 2 Copies (3 Documents), or 2 Copies (2 documents, with 1 Original and 1 Copy)?

Answer: One (1) Original and Two (2) Copies

Question 6: Also, is the District based on the above asking for a separate Qualifications/Technical Proposal and a separate Fee Proposal?

Answer: See answer to Question 10.



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Question 7: RFP - Sewer Pump Station O&M - Reference: 1.1.5 Is there a current Preventative Maintenance Manual and/or Schedule for each of the existing managed assets?

Answer: There is an Operations and Maintenance Manual. Below is an excerpt that contains a general description of weekly, quarterly and annual pump station maintenance.

pumping stations. Routine maintenance parts, such as extra floats, vacuum hoses, etc are stored at the Superintendent’s office or on the service truck. Parts needed for repairs are generally obtained from local vendors or the Town’s Emergency Services Contractor, BOYDCO Inc. As pumps and other parts are replaced, Tiverton is making an effort to standardize pumping station equipment as much as possible.

Whether repairs are made by local vendors or by Tiverton personnel, all repairs are recorded and tracked on the appropriate pumping station log.

a. Mechanical and Electrical Maintenance

The size of the pump station and its related equipment determine its specific mechanical and electrical maintenance needs. The Wastewater Superintendent is responsible for insuring that all maintenance of each pump station is properly logged into each pump station log. The Wastewater Superintendent uses manufacturers’ Operation and Maintenance manuals to establish action items for pump station equipment. Pump stations listed in Table 6.1 have individual inspection protocols attached in Appendix G. A general description of weekly, quarterly and annual maintenance performed on pump stations by the Superintendent and the Emergency Services Contractor is listed as follows:

Mechanical Maintenance/Inspections	Electrical Maintenance/Inspections
Daily	
Weekly	
Review pump run hours Review totalized flow Check wet well levels, check for debris, turbulence or unusual noise Check alarms Ensure that all switches, controls and valves are in the correct position Record findings in log book Log pump hours Check hydraulic levels Operate each pump Check bearings and packing Check for pump vibrations, unusual noise Check chart recorder for routine pump performance Check valve operations and signs of leakage Lube and grease equipment (as required by manufacture) Pick up litter, general housekeeping Clean and maintain property	Ensure all breakers are on Ensure that all switches and controls are in the correct position Check Motor Control Centers (MCC) Check level controllers Check electrical service feed Check remote monitoring equipment Check indicator and alarm lamps Check general electrical items (lighting, etc.) Check back up generator Exercise stand by power (all stations are on automatic timer for this operation)
Quarterly	
Replace hydraulic fluids and oils (as required by manufacturer) Inspect pumps (oil levels, seals, packing, bearings, etc.) Replace packing Inspect discharge piping Check outflow pressure	Inspect internal Motor Control Center components Inspect & grease electrical contacts Inspect electrical pump cables Inspect electrical breakers Perform amperage readings on equipment



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Check for corrosion problems Exercise check valves Check floats/bubbler system (clean and/or replace)	Check MCC for proper operations Check Generator: oil level water level fuel level inspect hoses and belts check piping for leaks check battery condition
Semi-Annually	
Pump the wet wells Remove grease build up	
Annual	
Service and calibrate all instrumentation: flow meters, level sensors, alarms, elapsed time meters and telemetry equipment	Emergency Generator serviced in accordance with manufacturer's recommendations

Capacity and discharge head in the pump stations are reviewed annually, following confirmation that the pumps are in good working order. Changes in capacity and discharge head are evaluated to determine whether cleaning of the force main is warranted.

All mechanical and electrical maintenance activities are recorded on a log sheet for each pumping station. Any problems or maintenance issues noted are reported to the Wastewater Superintendent for resolution.

Question 8: RFP - Sewer Pump Station O&M - Reference: 1.2.80. Can the District define what is considered to be an extended power outage? What is the response time to provide emergency power and periodically pump down 78 E/one grinder pumps? Do any of these homes have generators? What is the distance from the street to the electrical connection - we would note that at and over 50-feet will amount to an amperage drop?

Answer: 24 hours would be considered an extended power outage, with the response time to begin pumping at 24 hours and to have all E-One units pumped by 48 hours. The number of homes with generators is unknown. The distance from the street varies with each home. Many are under 25 feet but there are homes with a distance close to 50 feet due to lot limitations.

Question 9: RFP - Sewer Pump Station O&M - Reference: 1.2.7. Inspection of sewer service connections for compliance with TWWD Sewer Connection Permits and providing written reports and as built sketches. How many inspections are expected?



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How many of these types of inspection were performed, per year, over the last three years?

Answer: We anticipate an average of 1-2 per year. There have been 3 over the last three years.

Question 10: The TWWD has issued two separate RFPs (RFP - Sewer Cleaning and RFP - Sewer Pump Station O&M) and we are requesting the following: Can these two submittals be combined into one Proposal submittal, with separate pricing for the two services? To facilitate that, can the District extend the submittal date for Bid #26-002/RFP from June 9 to June 16; making it the same as that for the Sewer Pump Station O&M RFP?

Answer: Bidders are advised that TWWD and the Town of Tiverton will permit bidders to submit a combined bid in connection with the CCTV Inspection RFP and TWWD's Maintenance and Emergency Services Contractor RFP. A bidder wishing to submit a combined bid must submit: (1) a standalone bid for the CCTV Inspection RFP; (2) a standalone bid for the Maintenance and Emergency Services Contractor RFP; and (3) combined bid sheets identifying the total price, discount, and any price allocation applicable if both contracts are awarded to the same bidder. TWWD and the Town will accept a combined bid based on a qualified subcontractor relationship, provided that 1) and 2) above along with all other bid requirements have been met and the relationship is clearly outlined in the bid.

A combined bid may be considered only if the bidder submits responsive submissions under both RFPs and is determined to be responsible and qualified for both scopes of work. TWWD and the Town reserve the right to award either or both RFPs separately, notwithstanding the submission of any combined bid.

The deadline to submit a response to each RFP (TWWD202601 and BID #26-002) is revised to June 23 at 1:30 pm.

All questions or requests for clarification shall be filed in writing to Patricia Nannini, Office Manager via email at: pat@twwd.org no later than June 10, 2026, at 4:00 PM. Other questions will not be accepted.

All questions or requests for clarification will be answered by written Addenda which will be issued on the TWWD's webpage at <https://www.twwd.org/dashboard/bidding-opportunities/> the Town of Tiverton website <https://www.tiverton.ri.gov/247/Requests-for-Proposals-Bids-RFPs> and the State of Rhode Island's procurement page



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<https://purchasing.ri.gov/bidding/externalbidsearch.aspx> no later than June 15, 2026, at 4:00 PM.

Basis of Award

During the evaluation process, the Tiverton Wastewater District reserves the right to request additional information or clarifications from Applicants, or to allow corrections of errors or omissions to the extent permitted by law. TWWD reserves the right to award in part or in full to serve its best interest. TWWD also retains the right to reject any and all proposals.

TWWD anticipates awarding the Maintenance and Emergency Services Contractor services to the lowest qualified, responsive and responsible bidder or proposer, subject to the evaluation process described below.

Bidders may submit a proposal for the Maintenance and Emergency Services Contractor services only. Bidders that also submit a bid under the CCTV Inspection RFP may also submit an alternate combined bid for award of both the Maintenance and Emergency Services Contractor services and the CCTV inspection services.

A bidder submitting a combined bid must also submit separate standalone pricing for the Maintenance and Emergency Services Contractor services and for the CCTV inspection services. A combined bid shall clearly state the total combined price and any discount, allocation, or pricing adjustment applicable if both contracts are awarded to the same bidder.

TWWD may evaluate proposals on either a standalone basis or, in coordination with TWWD and the Town of Tiverton's evaluation of the CCTV Inspection RFP, on a combined basis. For purposes of award, TWWD may consider whether a combined award results in the lowest overall evaluated cost to TWWD and, where applicable, the Town of Tiverton, provided that the selected bidder is determined to be responsive, responsible, and qualified under each applicable RFP.

Submission of a combined bid does not require TWWD to award both contracts to the same bidder. TWWD reserves the right to award the Maintenance and Emergency Services Contractor services separately if it determines that a separate award is in its best interest, or if the combined bid is not the lowest evaluated, responsive and responsible option.

No bidder shall be required to submit a bid under both RFPs in order to be considered for award of the Maintenance and Emergency Services Contractor



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services. Proposals submitted only for the Maintenance and Emergency Services Contractor services will be evaluated in accordance with this RFP.

Any representations made with the submission will be relied upon and, if proven to be false, will be grounds for termination of the contract, if awarded. False representations will also be grounds for forfeiture of all payments under the contract. This will not limit TWWD from seeking any other legal or equitable remedies.

Question 11: Will a Proposal structured as follows be acceptable for responding to the two RFPs under this type of combined submittal approach: A Proposal Letter providing company background, experience, approach, and a pricing table showing costs for each service; along with a combined pricing table for both services under a common contract? Attachment providing the forms and other requirements for Bid #26-002/RFP - Sewer Cleaning? Second Attachment that provides the forms and other specific requirements for the Sewer Pump Station O&M RFP?

Answer: See answer to question 10.

END OF ADDENDA NO. 2